



Nursery Fees Policy 2022

Government funding is available for all 3 year olds the term after their 3rd birthday for a total of 15 hours per week or 30 hours for eligible children. Also, eligible 2 year olds are able to receive 15 hours per week funding. Details of eligibility can be found on the Devon County website or a staff member can provide guidance if needed. In simple terms this means that if you are not yet eligible for 3 year old funding via DCC then the 2 year old rate is applicable in respect of our fees.

- Parents/carers will be charged for any non-funded hours. The current rates are as follows:

£4.20 per hour

NB. the charging age is as at the beginning of the funding term as set out by Devon County Council.

- In certain circumstances we may ask for a voluntary contribution to cover costs of outings.
- Fee invoices are prepared within the first few weeks of term and sent out to parents.
- Parents are asked to pay half of the total immediately and are allowed a month's grace to pay the remainder. The due date is always given on the fee invoice.
- Our preferred method of payment is via the BACS system but we also accept cash and cheques.

Notice Period

- We require parents to give 4 weeks notice if they no longer require a session and fees (where applicable) are payable within the notice period.

Debt Recovery

- If fees are unpaid we will, in the first instance, issue a brief reminder.
- If fees still remain unpaid a formal reminder letter will be issued.
- If fees are still not forthcoming, the committee may deem it necessary to issue notice and, once the notice period has expired may refuse to admit the child for any further sessions.

It is always our intention to resolve fee issues amicably and we will work with parents/carers who are having financial difficulties in order to reach the desired result. This may be by means of a payment plan.

July 2022



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Signed on behalf of the committee	
Date	July 2022

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