

EVERY DAY COUNTS

Attendance & punctuality top tips

90%

≈ 1 day off every 2 weeks

97%

≈ 6 days absent in a year

100%

achieved by many pupils

TOP TIPS FOR STRONG ATTENDANCE

- ✓ **Keep a consistent routine:** plenty of sleep, uniform and school bag ready the night before, and a set wake-up time.
- ✓ **Leave plenty of time for the journey** so your child arrives on time every day.
- ✓ **Where possible, arrange health appointments after school or outside term time.**
- ✓ **Do not keep your child off school for a minor ailment.**
- ✓ **Show an interest in what your child has done at school and attend parents' evenings.**
- ✓ **Take trips during the school holidays rather than during term time.**
- ✓ **Help your child understand why regular attendance matters.**
- ✓ **If your child is anxious or worried about school, please ask us for help.**

Good habits start early. Regular attendance helps children stay connected with learning, friendships and school routines.

BE ON TIME, READY TO LEARN

Punctuality gives children the best possible start to the school day

WHY PUNCTUALITY MATTERS

A GREAT START

Arriving on time helps your child settle in and make the most of the day's learning and activities.

FRIENDSHIPS

Being there from the beginning gives your child time to see friends and feel part of the school community.

FUTURE HABITS

Learning to be punctual builds a positive habit that will matter throughout education and working life.

TYPES OF LATENESS

After 9:00am

Late before the register closes

Your child has missed the opportunity to say hello to and play with friends. Arriving after lessons begin can also make it harder to settle into the morning.

After 9:15am

Late after the register closes

This counts as an unauthorised absence and will appear on your child's attendance record. Your child is also likely to have missed the start of lessons.

A FEW IMPORTANT ATTENDANCE FACTS

- Prolonged absence can make it harder for children to maintain friendships and feel connected to school.
- A two-week holiday, or 10 days' absence each year during primary school, adds up to around 14 weeks of teaching time missed.
- Keeping a child away from school without a valid reason can have legal consequences.

Worried about attendance? Please talk to us.

We are here to work with families and help children attend school regularly and arrive on time.

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